

# Deleting a Toy


Toys are deleted through the Edit Toy page.

Change "Item Status" to "Deleted" - the toy will now no longer come up as a suggestion in the Toy select search bar, or be shown in your Current Toys List, but can still be found under "Deleted Toys" or "All Toys".

Deleted toys will still show in a member's borrowing history and contribute to certain statistic tables. Deleted toys can be moved back into other locations including In Library, although if the Toy ID has been reused a new one will need to be allocated before it will save.

## 99: Builders Playset

### Editing Toy



☐ Remove picture?

Upload Picture (Limit 8MB)  
 No file chosen

Upload Instructions  
 No file chosen

Update Toy

Toy ID

99

Category

M - Imaginative (295 toys) ▾

Name

Builders Playset

Status

I (In library) ▾

D (Deleted)

I (In library)

M (Missing)

P (Processing - repairs, cataloguing etc)

Purchase price

50.0

Replacement price

50.0

Rental Price

ISBN


Manufacturer

None ▾

Supplier

None ▾

Date purchased

14/08/2023 

Description

Alerts (Show as Pop Up?) ☐

Sponsor

None ▾

No Renewals? ☐

Text Warning 1

Text Warning 2

Picture Warning 1

Picture Warning 2

Update Toy

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