

# Actual Volunteering Sessions

Location: Toy Library/Actual Volunteering Sessions

## Listing Actual Volunteering Sessions

This table presents existing Actual Volunteering sessions, their description, volunteer requirements and current volunteer engagement.

Actual Volunteering Sessions can only be deleted if they have no volunteers nominated.

Actual Volunteering Session descriptions are text only and sort alphabetically on the Calendar. Writing times in here will not allocate those times (but it will put that description in some auto emails).

| Listing actual volunteering sessions  |                  |                          |                          |                           |      |         |
|---|------------------|--------------------------|--------------------------|---------------------------|------|---------|
| Calendar view   |                  |                          |                          |                           |      |         |
| Actual volunteering sessions<br>Undersubscribed actual volunteering sessions (future)<br>Oversubscribed actual volunteering sessions (future)<br>Appropriate actual volunteering sessions (future)<br>All actual volunteering sessions (including past) |                  |                          |                          |                           |      |         |
| CSV Excel Copy  |                  |                          |                          |                           |      |         |
| Search:   |                  |                          |                          |                           |      |         |
| Date  | Description      | Min. volunteers required | Max. volunteers required | # of volunteers nominated | Edit | Delete* |
| Sat, 12 Mar 2022  | Saturday Opening | 1                        | 2                        |                           | Edit | Delete  |
| Tue, 15 Mar 2022  | Tuesday session  | 3                        | 3                        | 1                         | Edit |         |
| Tue, 15 Mar 2022  | Toy clean        | 2                        | 2                        | 1                         | Edit |         |
| Thu, 17 Mar 2022  | Session          | 1                        | 2                        |                           | Edit | Delete  |
| Sat, 19 Mar 2022  | Saturday Opening | 1                        | 2                        |                           | Edit | Delete  |
| Tue, 22 Mar 2022  | Tuesday session  | 3                        | 3                        |                           | Edit | Delete  |
| Tue, 22 Mar 2022  | Toy clean        | 2                        | 2                        |                           | Edit | Delete  |
| Thu, 24 Mar 2022  | Session          | 1                        | 2                        | 1                         | Edit |         |
| Sat, 26 Mar   | Saturday         |                          |                          |                           |      |         |

# Creating new Actual Volunteering Sessions

To create Actual Volunteering Sessions, you must have [Usual Volunteering Sessions](#) set, and an [Actual Opening Hour/s](#) to allocate them to.

Like Actual Open Hours, Actual Volunteering Sessions can be created individually, or for a range. Actual Volunteering Sessions will not duplicate if there is already a Volunteering Session of that type on that Actual Open Hour.

Multiple Sessions will create all current Usual Volunteering Sessions that match the Actual Open hours during that period (ie you can't just nominate the Wednesday sessions).

Single session will only create the type selected.

2022

|                  |         |   |   |                 |                   |
|------------------|---------|---|---|-----------------|-------------------|
| Thu, 12 May 2022 | Session | 1 | 2 | <div>Edit</div> | <div>Delete</div> |
|------------------|---------|---|---|-----------------|-------------------|

Showing 1 to 37 of 37 entries

Previous

1

Next

\*Note that only actual volunteering sessions for which there are no associated members may be deleted.

New actual volunteering session

New actual volunteering session (multiple sessions)